

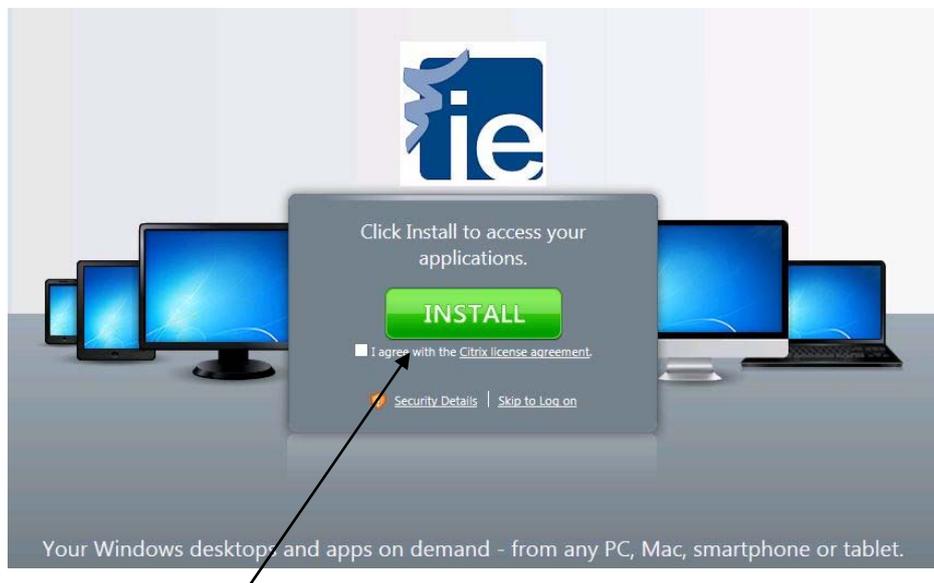


## Access and use of the virtual desktop

Virtual desktops are workstations and centralized applications that are distributed, on demand, for users' personal computers. The students can access to the platform from the IE buildings or from their homes with any device.

### Citrix installation for Windows Systems

Citrix client will be automatically downloaded when you connect to: <https://virtuallabs.ie.edu>



Match the box accepting the license contract and click Install. Click "Run" in the following window.





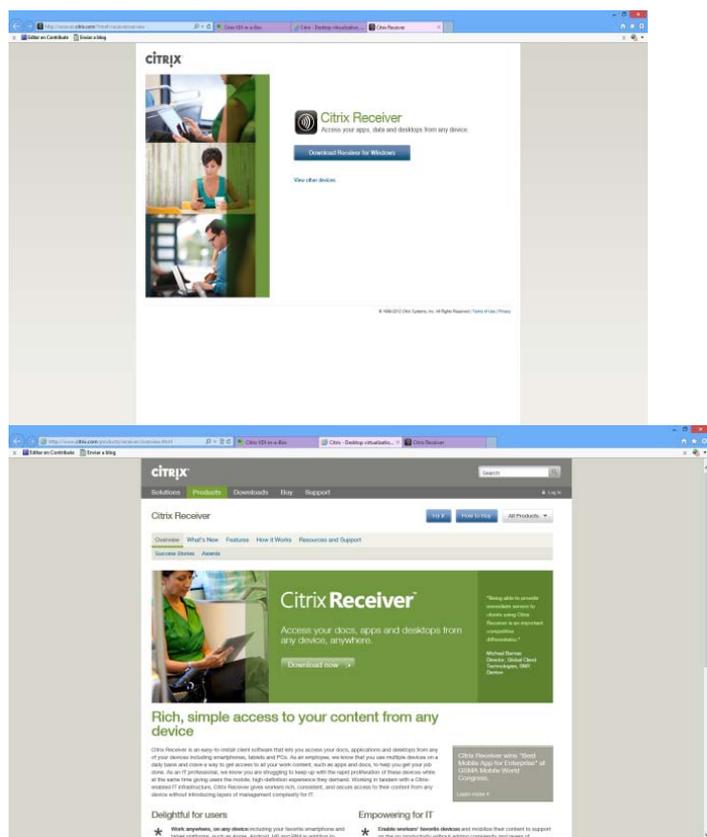
# IT Department

Access and use of the virtual desktop

## Citrix Installation for Mac System

If you don't have installed Citrix Receiver client, you must download it from the page:

<http://www.citrix.com/products/receiver/overview.html>



### 1. Access to the platform

To gain access to the virtual desktop session, you must open an internet session, preferably Internet Explorer 8 on ahead and connect to the following address: <https://virtuallabs.ie.edu>

You have to login with your student username and password in the domain alumno.ie.es.



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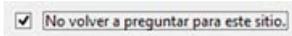
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Click in the following icon:



A pop up appears, you have to match the option: And click in



## 2. The environment and virtual desktop performance.

The virtual platform environment is Windows 7. The necessary programs for the development of the class will also be installed and accessible either directly from the desktop or from “windows”-“All programs”.



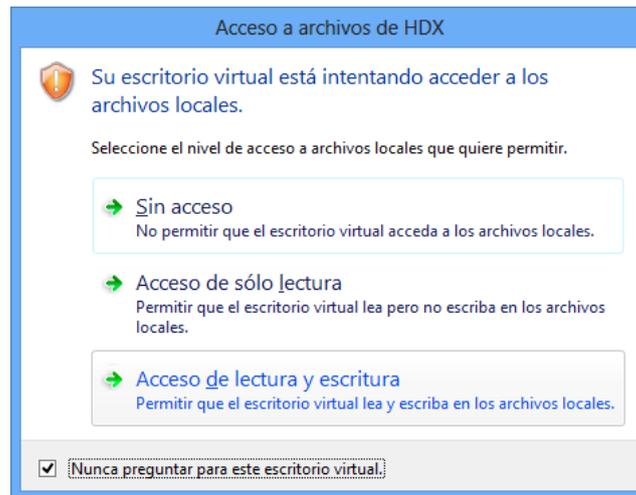


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We can work with all of them, as if it were our own computer.

The first time we try to access our files (those found in our personal laptops) but through the platform units, it will appear on our screen an access security message.



It's advisable to check the option "Read/write access" in order to use our documents through the virtual platform. Also, if we check the option "Do not ask me again for this virtual desktop" it will be set to default for future access.

### 3. Toolbar

If you hover over the top of the virtual desktop screen, it will display a toolbar with various options:



**Home:** To return to our laptop screen without disconnecting from the platform

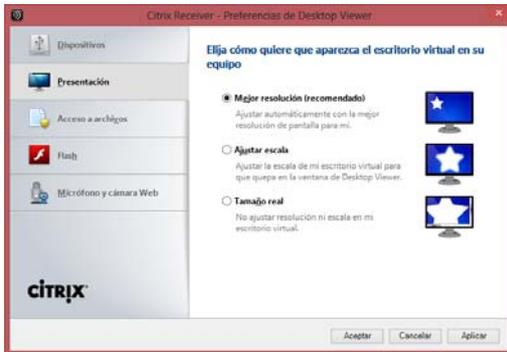
**Ctrl+Alt+Supr:** Being able to make the key combination in the virtual environment

**Preferences:** Different preferences and use of the platform, such as the resolution, access to the files on our PC, access to the camera and micro on our laptop, etc.



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**Full-screen:** To change the platform “view”; you can minimize the window or change it to full screen.

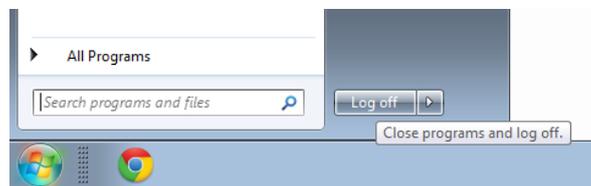
**Disconnect:** Disconnect our session

In Mac computers, sometimes this toolbar doesn't appear; to activate it click on View – Full Screen.



#### 4. Disconnection and closed session:

Once we finish giving the class or completing the session, to disconnect we should do it always from “windows”-“log off”.



And in the main screen select “Log Off”.

